

# **Sunland Village East Pickleball Club Bylaws**

**Amended 2-12-2026**

## **ARTICLE 1: General**

1.1 The name of this Club shall be Sunland Village East (SVE) Pickleball Club.

1.2 The mission of the SVE Pickleball Club is to promote the growth and enjoyment of pickleball within the SVE community: to ensure the engagement of all players by offering organized recreational and competitive play; and to provide continued development of all players at all skill levels in a fun and sportsmanlike environment.

1.3 These Bylaws will comply with the SVE Homeowners' Association Governing Documents (Documents) and the Policy Manual for Chartered Clubs (Policy). In the event of a conflict between these Club Bylaws and the Documents or Policy, the Documents and Policy will prevail.

## **ARTICLE 2: Member**

2.1 A member shall be defined as an SVE resident, whether a renter or a homeowner, within SVE and whose dues have been paid for the Club year. Membership shall be open to any SVE resident in good standing without discrimination as to race, religion, gender, sexual orientation, or national heritage. There shall be no precondition for membership, nor will members be required to join any affiliated organization.

2.2 A member shall have the right to vote at all meetings of the Club, including those attending the meetings on any remote access, to hold office, and to participate in all Club activities.

2.3 All players using SVE Pickleball courts, regardless of membership classification, must annually complete and file a waiver of liability form required by the SVE HOA Policy for Chartered Clubs (6.4 and 8.2).

2.4 Members shall have the duty and obligation to conduct themselves in a manner consistent with good taste, good manners, and the Club Code of Conduct. Conduct should always be such that it will reflect positively on the Club. Members' failure to comply with Club Member requirements could result in loss of club membership. Misconduct will be addressed by the Pickleball Club Executive Board (refer to Pickleball Club Conduct Policy) and SVE HOA Policy for Chartered Clubs, Code of Conduct 6.5).

2.5 Social Membership is open to any SVE resident. Social members have the right to participate in the social activities of the Club. Social members shall not have the right to vote, hold office or play during Club Member time.

2.6 Club Members shall be required to wear their Club Member nametags when playing in any Club Member activity.

2.7 Non-resident Special Event Participant allows non-residents to play in specified SVE Pickleball Club events as approved by the Executive Board. (Refer to SVE HOA Bylaw 3.1.5).

### **ARTICLE 3: Club Year, Play Year, Dues and Fees**

3.1 The Club Year runs from May 1 through April 30 of the following year. Club play season runs from November 1 through April 30.

3.2 Dues shall be paid prior to Club Members playing in any Club activities. Dues paid at any time during the Club play season are to be for the full annual amount; dues are not prorated and dues and memberships are not transferable. Dues are payable to the SVE Pickleball Club and due January 1st. Any new member that joins after November 1<sup>st</sup> will have full membership through the following year.

3.3 The Pickleball Club Executive Board (Executive Board) may recommend a change in the amount of both full membership dues and/or social membership dues at the Annual Meeting in March for the coming year. Any change must be approved by the membership at the Annual Meeting.

3.4 Fees for participation in a tournament, clinic or other Club activity shall be determined by the committee in charge of the event and announced to members in the official notification for each event. Fees shall be paid prior to participation in any Club activity.

3.5 Fees cannot be generated for use of the courts for training or lessons without written permission by the SVE HOA.

### **ARTICLE 4: Executive Board**

4.1 The SVE Pickleball Club Executive Board shall be composed of the current President, Vice-President, Secretary, Treasurer and Past President; all members of the Executive Board shall have the right to vote in Executive Board meetings. It is their collective duty to act as a governing board and to enforce the provisions of these bylaws and have the responsibility of overseeing all aspects of the Club's operations and administration. Newly elected Executive Board members' terms begin on May 1. All officers shall serve without compensation.

4.2 The Pickleball Club Executive Board shall recommend schedule changes to the membership at an announced meeting for approval by club members.

4.3 The position of President is filled each Club year by the Vice President, who has served in the position of Vice President for one year and shall serve as President for one year. The President shall preside at all Executive Board meetings and general membership meetings; decide all questions of order; sign all official documents for the club; serve as the official spokesperson of the Club; and perform other duties customarily pertaining to the office of the President. The president will serve on the executive board as Past President for one year following his/her term in office.

4.4 The Vice President shall serve for a one (1) year term; in the second year of his/her term, the Vice President assumes the office of President for a one (1) year term. The Vice President's duties shall include but not be limited to assisting the President as needed and performing the duties of the President in the absence of the President. The election of the Vice President shall be held every year

4.5 The Secretary shall serve a two (2) year term. The election for Secretary will be held in odd numbered years. The Secretary shall keep minutes of Executive Board meetings and member meetings; serve notices to the members of the Club; conduct all correspondence of the Club (unless otherwise directed by the Executive Board or President); maintain the historical records of the Club; and notify the SVE Home Owners Association office of the names of the new officers.

4.6 The Treasurer shall serve for a two (2) year term. The election for Treasurer will be held in even numbered years. The Treasurer shall request that members pay their dues; work with Membership Chair to maintain a record of dues-paying members; receive all funds paid to the Club; make authorized expenditures on behalf of the Club; maintain financial records in accordance with normal accounting procedures; submit Treasurer's report at every meeting, and submit a proposed annual budget to the Executive Committee. The Treasurer shall be the designated manager of the Club's financial account at the local financial institution.

4.7 The Executive Board can appoint and terminate committee positions to conduct Club business as needed to further the Club's interests and needs. No current Executive Board member can chair a Club committee.

4.8 All officers shall deliver to their duly elected successors all books, records, and other Club property in their keeping at the expiration of their terms of office.

4.9 An Executive Board officer may resign at any time. If a vacancy occurs in any office, such vacancy shall be filled for the unexpired term by appointment by the Executive Board. In the case of vacancy in the office of President, the Vice President shall fill the office of President. The subsequent vacancy in the office of Vice President shall be filled by appointment by the Executive Board.

4.10 Any member(s) of the Executive Board may be removed from office with a recall petition. A recall petition must be signed by two-thirds of the total membership. A special meeting is then called expressly for the removal of an officer(s). Should this action involve the current President, a previous president of the club must chair this special meeting. Should a quorum of members be present at this special meeting and should  $\frac{3}{4}$  of the attendees vote to remove an officer(s), then an election will follow this action immediately. A simple majority vote will fill the vacancy(vacancies). The former position will be immediately terminated and filled with the newly elected officer(s).

## **ARTICLE 5: Meetings**

5.1 Member meetings shall be held monthly from November 1 through April 30. Each meeting must be announced by the Secretary at least one (1) week in advance. The time and place of such meetings are to be determined by the Executive Board and if possible, held on the same day each month.

5.2 The President shall preside at all such meetings using Robert's Rules of Order (newest version) unless otherwise specified.

5.3 A quorum of 15% of voting members must be present to conduct any official club business. Confirmation of a quorum shall be announced at the beginning of every official meeting.

5.4 The President may call meetings of the Executive Board at any time by giving standard notice. A majority of the Executive Board members shall constitute a quorum and therefore may conduct any appropriate business brought before the Executive Board at such meetings.

5.5 The President shall appoint a Nominating Committee at the January membership meeting. The Nominating Committee shall present their slate of proposed new Club officers at the February membership meeting. Voting shall be done by a quorum of Club members present at the Annual Membership Meeting held in March.

## **ARTICLE 6: Financial**

6.1 All funds shall be deposited in the Club account in a timely manner. All approved expenditure receipts made by the Club or any member on behalf of the Club must be provided to the Treasurer for reimbursement. The approving Board member must be different than the individual being reimbursed.

6.2 The Executive Board is authorized to sign disbursement requests up to \$750.00 from the Club account. Expenditures in excess of \$750.00 must be approved by a majority vote of those present at a member meeting (providing a quorum is present). Expenditures not to exceed \$100.00 are allowed by the committee chairs with the approval of the Executive Board.

6.3 The Executive Board shall propose an annual budget to be approved by the general membership at the Annual Meeting in March.

6.4 A Financial Review Committee (consisting of 2-3 committee members) shall be appointed by the President to conduct a review of the Club's financial records, including the Treasurer's files, bank statements, the Secretary's corresponding minutes and the inventory of all Club property and report their findings to the Executive Board and to the Club Membership at the Annual Meeting.

6.5 The Pickleball Club is a non-profit Club and is financially and otherwise supported by the generous support of its members. These financial gifts come in various forms of support but generally are in the form of dues and donations.

6.5.1 Loans cannot be accepted by any member of the club for any reason.

6.5.2 Donations accepted by the Treasurer shall be in accordance with the SVE HOA donation policy.

6.6 All financial procedures for collection, deposit, and expenditure of funds will comply with the procedures outlined in the SVE HOA Policy Manual for Chartered Clubs 7.8.4.

### **Article 7 Grievance procedures**

Club members shall attempt to resolve differences of opinion in a respectful and timely manner. If the matter cannot be resolved, club members are encouraged to follow the procedures in accordance with SVE HOA Policy Manual for Chartered Clubs (14.0 – 14.3)

### **Article 8: Standing Committees**

Each Committee shall have at least one Chairperson who will manage the tasks assigned, oversee committee members, and report updates to the Executive Board and/or club members.

### **Article 9: Amendment**

Bylaw amendments require membership vote at a meeting duly called for such purpose. Amendments or revisions are made by a two-thirds vote providing a quorum is present at the meeting. Notice of proposed changes or amendments must be posted at least fourteen days prior to the meeting.

### **Article 10: Bylaws Review**

10.1 The Pickleball Club Bylaws shall be reviewed every two years by a committee appointed by the SVE Pickleball Club President.

10.2 Any Bylaw change(s) approved by a majority of voting members shall become effective upon the date of acceptance by the SVE HOA Board of Directors.

### **Article 11: Dissolution**

Upon Club dissolution, all Club assets (monies, inventory, and equipment) shall remain assets of the Sunland Village East Homeowners Association.

**Jim Barnum, Dwayne Leidholm, Don Ryther & Steve Nelson**

**Certification**

**These Amended Bylaws were adopted by a majority of the members on February 8, 2026**

**Signed:**

  
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**Don Ryther President**

**Accepted by the SVE HOA Board on February 12, 2026**

**SVE HOA President (X)**   
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